SCRUM MEETING WEEK (9)

**:white_check_mark: Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| ​​ Discussed previous tasks and division of this week's tasks. | ​​ During the lab section. | ​​ Spoke about everyone finishing their tasks from the previous week. Mentioned goals for this week's sprint. |

**:busts_in_silhouette: Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​ Oliver Medgyesi | ​​ |
| Stefan Spataro |  |
| Mariya Putwa |  |
| Rory Hazlett |  |
| Prateek Balani |  |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | ​​Milestone 3 |
| --- | --- |
| **Issues completed** | ​​4 |
| **Issues left** | 3 |
| **Team Capacity** | 5 |
| **Summary** | ​​ Still working on completing milestone 3. More specifically finishing M3: Testing Plan, M3: Design Patterns, and M3: Sequence Diagram. |

**Details Current sprint**

| **Start date** | ​​ 2024/03/4 |
| --- | --- |
| **End date** | 2024/03/11 |
| **Sprint theme** | ​​ Milestone 3 / Frontend and Backend Work |
| **Team capacity** | 5 |
| **Issues capacity** | 8 |
| **Individual capacity** | Oliver Medgyesi  Mariya Putwa  Stefan Spataro  Rory Hazlett  Prateek Balani |
| **Potential risks** | Not handing Milestone 3 in on time. |
| **Mitigations** | Communication with group members. |

**:books: Sprint planning resources**

* Kanban Dashboard
* Discord